

**DOVER RECREATION COMMISSION
REGULAR MEETING
THURSDAY - April 9, 2009 – 7PM**

MINUTES

PLEDGE OF ALLEGIANCE was recited in unison by all present.

OATH OF OFFICE - MARIBEL GARLAND recited the oath of office as instructed by Chairwoman Denise Ridner.

CALL TO ORDER: Chairwoman Denise Ridner called the meeting to order at 7:14pm as follows:

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

Roll Call

Present: Tom Iwicki, Denise Ridner, Robin Foster, Peter Gori, Maribel Garland, Luis Acevedo (8:30pm due to water main break) Alderwoman Cindy Romaine.

Absent: Victor Rodriguez (on vacation) and Alderwoman Carolyn Blackman.

Also Present: Nancy Hagerich, Senior Citizen's Committee
Martin Kenny, Professional Chess Instructor
Steve Frommer, Instant Verification Inc.
Leslie Naughton, Instant Verification, Inc.

PUBLIC PORTION

MOTION: To suspend the regular order of the Meeting and open this portion of the meeting to the public made by:

Vice Chairman Tom Iwicki

SECONDED BY: Commissioner Robin Foster

ALL IN FAVOR

MOTION CARRIED.

Open to Public

Nancy Hagerich, Senior Citizen Committee gave her monthly report to the Commissioners. Nancy also spoke about sponsoring a trip to the Jefferson House for the seniors this summer. She asked for clarification on the date of the Senior Picnic, the wrong date was put in the Town Newsletter. Alice said the Senior Picnic will be held on Thursday, September 3, 2009 with Rain Date of September 4th.

Martin Kenny, United States Chess Federation Certified Chess Instructor spoke about possibly offering classes to Dover students and would like you to review his material. He explained that he would require a classroom, conference room or some type of location to hold his classes. He currently is doing a program at Fairfield Recreation, which has a Rec. center. He charges a fee of \$100.00 for 10 one hour sessions. He also has a bilingual helper who would be available this summer.

Presentation: Steve Frommer and Leslie Naughton of Instant Verification, Inc. gave a presentation on background checks. Instant Verification works with municipalities throughout the State of New Jersey. They have been in business since 1999 and are licensed by the New Jersey State Police to conduct comprehensive background checks on volunteers who come into contact with minors. There is a \$38.00 fee for each background check performed. An ordinance would need to be drafted to put the policy in place. Steve Frommer will send Alice a sample ordinance for review by the Commission.

MOTION: To close the public portion of the meeting and return to the Regular Order of the Meeting made by: Commissioner Robin Foster

SECONDED BY: Vice Chairman Tom Iwicki

ALL IN FAVOR MOTION CARRIED.

Use of Facility Applications - Town Property -

Chairwoman Denise Ridner reviewed the following applications with the Commissioners:

- 1) Yolanda Sanchez of 9 Leonard Place, Dover, requests use of Water Works Park Picnic Area on Saturday, May 23, 2009 from 11:00am to 6:00pm for a 5 year old's birthday party. No alcohol will be served. No sound system will be used. She has been advised that if she will be cooking with grills or sterno, she must obtain a permit from the Fire Official.
- 2) Jeffrey Hoyt , Physical Education Teacher from Academy Street Elementary School has applied for use of Crescent Field (turf field) for 5th Grade field day on Thursday, June 4, 2009 from 9:00am to 3:00pm. (Rain date Thursday, June 11, 2009.) Certificate of Insurance attached to application.
- 3) Kelli Goucher, 177 N. Sussex St., Dover requests use of King Field III & IV for Ladies Softball games (At the Hop Softball Team) on Tuesdays and Thursdays from 6:00pm to 8:30pm June 2, 2009 thru August 27, 2009 for women's softball games.
- 4) Sue Panetta of 100 Thompson Avenue, Dover requests use of Water Works Park on Thursday, June 18, 2009 for a picnic for N.A.R.F.E. (Picatinny Arsenal retirees organization) 80-100 to attend - Alcohol will be served and they will provide a certificate of insurance for the alcohol. No sound system is required. They will also obtain a fire permit from the Fire Official.

MOTION: To approve the above listed applications was made by Commissioner Robin Foster.

SECONDED BY: Commissioner Peter Gori.

ALL IN FAVOR MOTION CARRIED

Board of Education - pending approval

1) Walt Woodhull of Dover Midget Football has applied for use of Hamilton Field - Field House/Equipment Room on Thursday, April 30, 2009; Friday, May 1, 2009, Thursday May 28, 2009, Friday May 29, 2009, Monday, June 1, 2009 from 6:30pm to 8:00pm for Dover Midget football signups outside of field house, no custodian is required.

Board of Education - approved:

1) Ben Aragon of Dover Strikers Soccer has requested permission to assist Dover High School Coach Ann Clifton with coaching the Dover High School girls off season training with Recreation coach at Dover High School. The permit has been granted to Ann Clifton, however the BOE requests approval from the Recreation Commission for Ben to coach. The permit is for Mondays at DHS Gym from 7:30pm to 9:30pm.

Committee Reports: **Luis Acevedo, DPW Supt.** reported work is being done to prepare the fields for Spring sports.

King Field - preparation of fields for Opening Day of Little League is underway. The fence gaurd will be replaced and ball field clay will be put down.

Hooley Park - will be finished within the next week. Commissioner Foster asked Luis to look into solar powered lights for the back area by the playground, or some type of motion detector lighting because it is very dark.

Special Events:

Easter Egg Hunt - was held East Dover School Cafeteria due to the weather. Parents were out of control. Commissioner Foster suggested holding it at Crescent Field on the artificial turf field next year. Another suggestion was to have a rain date on Sunday afternoon, after church at 2:00pm.

Discover Dover Day - Denise Ridner reported that after discussion with the Mayor and Town Administrator and Committee members Discover Dover Day has been postponed to next spring. As of right now two dates are being considered, Saturday May 22nd or Saturday June 12th. Alice has reserved the show mobile for both dates, and will notify the Morris County Park Commission when the date is finalized. Denise explained that there are several committees and in order to better organize the committees a chairperson from the core group has been appointed to each committee.

Dover Recreation Trips

Friday, June 5, 2009 - Bus trip to NY Botanical Gardens and South Street Seaport. Alice reported this trip is sold out and a waiting list has been created should anyone cancel.

Saturday, July 11th adult bus trip to Paper Mill Playhouse to see "**The Full Monty**". \$95.00 per person/ \$90 per Senior Citizen, includes Orchestra seat ticket for 8:00pm show, dinner at Charlie Brown's Steakhouse and coach bus transportation. Bus leaves Prospect Street at 5:00pm returns approximately 10:30pm.

Budget Meeting - Chairwoman Denise Ridner reported that a preliminary budget meeting with the Town Administrator went well and no major changes were made to date.

"Enhancing Parent-Coach Relations: The Recreation Administrator's Role - Chairwoman Denise Ridner, Commissioner Robin Foster, Alderwoman Carolyn Blackman and Alice Gilbert attended class given at the Tamblin Civic Center in Rutherford. Class was taught by Gregg Heinzmann of Rutgers Youth Sports Research Council and everyone felt the class was worthwhile and he was a wonderful speaker.

Summer Program - Chairwoman Ridner discussed her conversation with Town Administrator Close and the decision to extend the hours from 8:30am to 4:30pm with staggered hours to avoid overtime. She also discussed raising the fee to \$150.00 for Dover Residents and \$160.00 for Mine Hill and Victory Gardens Residents. The Town Administrator would like to see the fees raised to \$240.00 over the next three years.

MOTION: To approve raising the fee to \$150.00 for Dover Residents (\$160.00 for VG & MH), this year with reassessment of fees to take place again next years, hours to be 8:30am to 4:30pm with staggered hours for summer employees, was made by Chairman Iwicki.

SECONDED BY: Peter Gori

ALL IN FAVOR **MOTION CARRIED**

Summer Camp Staff Orientation - Chairwoman Ridner explained that Gregg Heinzmann from Rutgers Youth Sports Research Council has developed a training workshop for Summer Camp Counselors. An outline of the training was provided to Commissioners for their review. Gregg will give a power point presentation, as well as lecture and discussion. The cost is \$500.00 which includes his gas and transportation costs. Commissioners discussed the benefit of having Mr. Heinzmann's expertise.

MOTION to hire Mr. Heinzmann to facilitate a counselor training workshop to be held on Saturday, June 20, 2009 at 9:00am in the fire house was made by Commission Robin Foster

SECONDED BY: Vice Chairman Tom Iwicki.

ALL IN FAVOR MOTION CARRIED

Summer Program Counselor Training - June 20, 2009 at 9:00am in the fire house. Chairwoman Ridner would like the commissioners to attend, introduce themselves to the counselors, and be a part of the program.

Free Tour of The Yogi Berra Museum and Learning Center at Montclair State University, on **Wednesday, April 29, 2009** from 12:00noon to 2:00pm. Free Lunch and tour of the exhibits, including the featured exhibit "Going, Gone, Goodbye" which takes a look back at Yankee and Shea Stadium's through Yogi's eyes. The main focus of the Museum and Learning center is it's educational programs. The Museum and Learning Center recently created an Institute for Coaching which offers sports parenting and coaching seminars, plus a series of panels to navigate the treacherous waters of youth sports. Ed Clancy, Chairman of District II, (who Denise, Robin and Carolyn met at the class in Rutherford) called to extend a warm welcome and invitation to our Commission and would like anyone who can make it to please attend.

Financial Disclosure Statements for Commissioners need to be filled out and returned to Municipal Clerk, Marge Verga by April 30, 2009.

Sport Programs

Little League Baseball - Opening Day Ceremony– will be held on Saturday, April 25, 2009. Commissioners are invited to attend the opening day ceremony which will begin at approximately 9:30am.

Soccer - Spring Soccer is closed. Fall soccer signups will begin in May. May 21st 2009, May 28, 2009 and June 11, 2009 at the Dover American Legion from 7:00pm to 9:00pm.

Rutger's S.A.F.E.T.Y Clinicians Workshop - Victor Rodriguez completed the class in Atlantic City. A coaches class will be scheduled upon notification that he has passed the exam and is able to teach. If any sports need to have coaches certified they can go on Rutgers website and find a class:

<http://youthsports.rutgers.edu/program-areas/volunteer-coaches>

Coaches will be reimbursed for taking the class by submitting copy of their receipt.

Voucher List:

<u>P.O. NUMBER</u>	<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
09-00783	Denise Ridner	Reimbursement -class	\$20.00
08-02436	WB Mason	2008 Office Supplies	\$375.68
09-00791	Robin Foster	Reimbursement-class	\$20.00
09-00827	Alice Gilbert	<u>Reimbursement-Easter</u>	<u>\$45.11</u>
		Total	\$460.79

MOTION: To approve the Voucher list made by Vice Chairman Iwicki

SECONDED BY: Commissioner Gori.
ALL IN FAVOR MOTION CARRIED.

Correspondence:

Chairwoman Ridner reviewed the Correspondence with the Commissioners as follows:

1. Letter From Dover Area Little League - Invitation to attend the Annual Opening Day Parade on Saturday, April 25, 2009 at 9:30am at King Field Complex.
2. Letter from Willam Close, Town Administrator advising Maria Tchinchinian of Dover Little League that an escort for the Little League Parade on April 25th will be provided by Police Chief Valentine and Fire Chief McDougall.
3. **Invitation from Denise Lanza of the Morris County Park Commissioners to attend Move it Morris Day on Saturday, May 9, 2009 from 11:00am to 3:00pm at Loantaka Brook Reservation (see attached directions) - Meet NY Jets #74 Center Nick Mangold. Health Exhibits, rock climbing wall, pony rides, family bike rides, health & wellness education, giveaways & prizes and more. Get ideas for Discover Dover Day!**

Approval of Minutes of March 12, 2009 Meeting

MOTION: To approve the minutes as written was made by Commissioner Robin Foster.

SECONDED BY: Vice Chairman Tom Iwicki

ALL IN FAVOR MOTION CARRIED.

Adjournment to Executive Session to discuss personnel matters.

MOTION: to Adjourn to Executive Session made by Vice Chairman Iwicki

SECONDED BY: Commissioner Robin Foster

ALL IN FAVOR MOTION CARRIED.

Following executive session, no one from the public was present, meeting was adjourned.

Respectfully submitted,
Alice Gilbert, Secretary
Dover Recreation Commission